

Technology Advisory Committee

Meeting Minutes

March 13, 2008

The Technology Advisory Committee met on March 13, 2008, in City Hall Council Chambers.

I. Call to Order

The meeting was called to order at 10:05 a.m.

II. Roll Call

<input checked="" type="checkbox"/> Chris Price – Chair	<input checked="" type="checkbox"/> Mark Farr	<input checked="" type="checkbox"/> Oakel Hardy
<input type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input checked="" type="checkbox"/> Georgia Miller
<input checked="" type="checkbox"/> Steve Baker	<input checked="" type="checkbox"/> Jim Hartsook	

Invited Guests:

Brent Engle, InfoComm; John Conley, Smithville Digital; Brat and Tony Walton, also of Smithville; and Bob Pittman, Senior Center Services

Other Attendees:

Tom Heller, member of the public

III. Open Issues

a) Smithville Update

Brad presented Smithville's monthly check. He also presented a pin map of customers and potential customers available along their service route. John observed that they presently are missing retail, multi-tenant businesses, and apartments along with financial institutions. They plan to address these potential customers once they have a local office open.

Mark McHolland noted that there are two former Arvin sites now known as Columbus Components Group and Emcon Technologies that are possibilities.

Steve Baker commented that near Columbus Regional Hospital's Building #8, there are some 6 to 8 potential businesses.

Oakel inquired whether Smithville had an interest in using the surplus conduit from the first project. A brief review of former minutes indicated that there were some

11 reels, or approximately 8,000 feet, of surplus conduit.

Smithville committed to addressing the needs of Middle Road and to submitting a plan to move it forward.

John Conley reported that in their Bloomington market, they have a substantial student population. The Committee discussed the possibility that there might be a similar population and/or business opportunity in Columbus.

b) Senior Center – Bob Pitman

Bob Pitman reported that the new Senior Center had been a 10-year project and will be known as the Adult Activity Center rather than the Senior Center. He presented a site map of the new location which will be in Mill Race Park overlooking the north pond and the round pond. The building will be owned by the City

The first phase of construction consists of developing the roundabout on the highway. Construction is due to commence on April 1st and will be completed November 1st.

In addition to being a facility that will have recreational activities for seniors, Columbus Regional Hospital's Wellness programs for therapy and fitness will also be available. There will also be education classrooms, multipurpose classrooms, and a computer lab. It is anticipated that the facility will be open from 7 a.m. to 9 p.m. daily.

At present the conceptual design is to be completed by April 17, 2008. A final design is to be completed in mid- to late summer 2008. The financial campaign is almost complete. The Heritage Fund has given a grant for establishing a business plan that will extend two years into the initial transition and five years beyond. Tom Brosey from Mission Management Services will be preparing the business plan. It is estimated that the building will be completed and open to the public in late Spring of 2010.

At this juncture, Bob Pittman sees a need for wireless throughout the facility. Oakel and Georgia commented that this would be an excellent opportunity for an involvement by someone with IT management services that could work with the architects for the electrical layout. Georgia also questioned how IT management support will be provided on site, and Bob commented that has yet to be determined.

It is also anticipated that registration for Parks and Recreation services will be delivered and made available through the Adult Activity Center.

In general discussion it was observed that the CITE role that the TAC has been discussing in the last couple of meetings would be an excellent fit for assistance with such a project.

c) Right-of-Way

Mark Farr reported that they have tentatively penciled in March 24 and March 31 to meet with Steve Ruble, city engineer.

d) Wireless RFP

Chris Price noted that with the City's current budget crunch and intended budget reductions that the Mayor intends to implement, the RFP project should be refocused in terms of options and affordability.

Concluding general discussion, it was agreed that there were four areas on which this RFP should focus:

- i) public safety and commercial which the Committee generally agreed were probably not affordable;
- ii) public safety only;
- iii) develop short-term recommendations for market services with the understanding that the WI-Max technology and FCC regulations have not been resolved; and
- iv) Combine the short-term market services with some mid- to long-term planning ideas.

After general discussion, the Committee recommended to the chairman that a wireless stakeholder meeting be scheduled sometime the first week of April and before the April TAC meeting. Additional information could then be elicited from the stakeholders with the thought that the TAC could make a recommendation to Council after the April TAC meeting.

e) Fiber Extension to City Utilities

Brent continues to work on this project. He is planning on taking photographs of certain sites concluding today's meeting. He reported he should have something ready by the April TAC meeting.

f) Governance (CITE) Update

Chris provided a report of a meeting he had with the Mayor.

Georgia reported that she would ask the subcommittee to "tidy up" the management document previously developed.

g) Update for Council

Oakel reported that he would schedule a meeting with Chris and Martha Meyers to discuss what to update and how the TAC's work should be presented to the City

Council.

IV. Approval of Minutes from Prior Meeting

Minutes from the February meeting were presented for adoption. After discussion, Georgia moved to approve the minutes; seconded by Mark McHolland. The February meeting minutes were approved unanimously.

V. New Business

a) Other possible guest discussions

Concluding discussion of possible people for guest discussions, the Committee agreed to include Economic Development, Jack Hess & John Burnett of Advance Manufacturing, City Utilities, Columbus Fire Dept., Columbus Police Dept., and the local media.

b) Counsel Fees – none presented

c) Other Business

i) Presentation by Smithville on Friday March 14th, 2008. Cullen will be speaking regarding Smithville's presence in Columbus and Smithville's services. Georgia and Mark Farr committed to attending.

ii) Mark Farr inquired of Smithville whether they had completed a position profile for the local area representative. Brad committed to follow-up on this inquiry.

iii) Smithville's office location – Brad to follow-up on this inquiry as well.

iv) Oakel reported that the Bartholomew/Columbus Telecommunications Commission fund balance had been moved to the Technology Advisory Committee fund balance. Council made this request to Brenda Sullivan. The TAC revenue is reported as \$23,772.68 with expenses of \$1,381, all of which has been added to the TAC fund. The present balance is \$569,585.00.

VI. Adjournment

There being no further business Georgia moved to adjourn. Oakel seconded the motion, and upon unanimous approval, the meeting was adjourned at 11:23 a.m.